

City of Phillips
Phillips Planning Commission
Municipal Building
Monday June 1st, 2026, at 5:30pm

Committee members: Charles Peterson - Chair, Mark Brzeskiewicz, Joe Perkins, David Scholz, Patricia Stephan, Bryan Wiesrock and Scott Holoubek.

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meeting Law, S.S. Chapter 19.81 –19.98, Subchapter V. As such it is open to the public.

This meeting may constitute a quorum of the Common Council, or other city committees.

Call to order (presiding officer) Time: _____

- a. Greeting
- b. Certification of compliance with Open Meeting Law.

Roll call: Charles Peterson _____, Joe Perkins_____, David Scholz_____, Mark Brzeskiewicz_____, Bryan Weisrock _____, Patricia Stephan _____ and Scott Holoubek _____.

Discussion-Action Items:

1. Motion to approve the minutes from April 6th, 2026, Planning Commission Meeting.

2. Motion to open the public hearing for order:

Requestor: Angela Sutton

Address: 146 Balsam St

Purpose: To request a conditional use permit for living quarters to be utilized on the second floor as an onsite residence above the business.

3. Motion to close the Public Hearing

4. Potential approval/denial or recommendation to the Common Council regarding a conditional use permit at 146 S Lake Ave for living quarters to be utilized on the second floor as an onsite residence above the business.

5. Adjournment

Meeting Minutes
Phillips Planning Commission
June 1st, 2026

Charles Peterson opened the meeting of the Phillips Planning Commission @ 5:36pm
Members Present: Mark Brzeskiewicz, Patty Stephan, Bryan Weisrock, Scott Holoubek, and Shelby Kosmer
Others Present: Angela Sutton, Glenn Schilling

Discussion-Action Items:

1. Brzeskiewicz/ Weisrock moved to approve the minutes from April 6th, 2026, Planning Commission Meeting. Carried

2. Brzeskiewicz/ Stephan moved to open the public hearing for order 5:38pm:

Requestor: Angela Sutton

Address: 146 Balsam St

Purpose: To request a conditional use permit for living quarters to be utilized on the second floor as an onsite residence above the business.

She does have an fire escape route upstairs. Business probably not opening until 2027. She is going to be a small commercial bakery. Board questioned if once business is established will she move out and rent out the upstairs, she stated she would be hesitant to let someone else stay in it if she moves to another full time residence and unless she needed the cashflow then maybe she would rent it.

3. Holoubek/ Weisrock moved to close the Public Hearing 5:47pm

4. Holoubek/ Stephan moved to approve the conditional use permit at 146 Balsam St for living quarters to be utilized on the second floor as an onsite residence above the business. Roll Call: Perkins – absent, Scholz – absent, Brzeskiewicz – aye, Weisrock – aye, Stephan – aye, Holoubek – aye. Motion Carried

5. Peterson adjourned the meeting at 5:48pm



Shelby Kosmer
City Clerk-Treasurer